

ARTS-AE-RFP-2022-6 Addendum #1

Questions and Answers

The final report and documentation are due no later than December 2023?

- Yes

Do any of the school districts or STRTP providers require permission or a research review in order to conduct an evaluation in their schools/sites? How did Harder+Company handle that on the pilot study?

- This will be determined in the initial planning phase of the project. The Department of Arts and Culture will provide support to the consultant to obtain any necessary permissions.

Does the anticipated start date of September 1, 2022 include planning time for the evaluation before implementation of the Creative Wellbeing program?

- The evaluation can only begin once we have a contract signed with the selected consultant, which may occur after some Creative Wellbeing programming is launched. The evaluation contract will begin with a planning period.

Can you provide more information about when the program starts in the fall? I see that Harder+Company recommended a pre/post design (as well as a retrospective design). I am trying to figure out if there is enough time to administer pre-tests in September.

- This will be determined during the planning period.

Is it expected that this study will use the same analysis tools and processes as in the pilot study?

- As stated in the RFP, this new evaluation will build upon the previous evaluation of the Creative Wellbeing approach and will depend on the qualifications and knowledge of the selected consultant.

Will the pilot study's evaluation questions remain the same?

- Determination of any new evaluation questions will take place in partnership with the selected consultant.

On p.2, section I, paragraph 4, ARTS-AE-RFP-2022-6 states “The evaluator will utilize tools created in the pilot phase to conduct in-person and/or virtual observations of Creative Wellbeing programming and gather other programmatic data throughout the implementation period from Creative Wellbeing participants. The evaluator will develop recommendations to improve implementation of the Creative Wellbeing approach.” Please confirm that existing tools will be used.

Will changes to existing tools be considered on recommendation by the evaluation team?

After reviewing the posted materials, I don't see the surveys and protocols. Will we have access to those prior to submitting a proposal?

- Existing tools will be made available to the evaluation consultant selected through this RFP process. Any potential modifications to these tools will be discussed with the selected consultant.

Are there consent/assent/permission forms that we can have access to prior to submitting a proposal?

- We will address consent and permission processes and forms after selecting the evaluation consultant

Is there a logic model and/or theory of change that accompanied that evaluation that we can review prior to proposal?

- We will share all documents related to the project as part of the planning process, after selecting the evaluation consultant.

Which 3 school districts and 3 STRTP providers have been selected to implement the Creative Wellbeing approach? When does the fall semester start for the 2022-2023 school year at each?

- Pasadena Unified School District, Pomona Unified School District, Whittier City Elementary School District, ZOE House and Virtuous Woman, Willbur and Haskell House, Dream Home Care. Fall semester begins in September 2022.

Is Harder+Company still involved in this iteration of the project, and are they open to collaboration or communication regarding their prior evaluation?

- Harder+Company is currently not under contract with the County for any research and evaluation services pertaining to the Creative Wellbeing approach.

On p 2, section I, paragraph 4, ARTS-AE-RFP-2022-6 states "... examining whether Creative Wellbeing might qualify for sustainable sources of funding like the federal Family First Prevention Services Act (FFPSA). Identifying stable sources of funding will allow other County agencies to fully integrate and sustain arts-based, healing-centered practices within their service delivery models, long term." Will the research and evaluation firm be responsible for recommending sources of funding?

- Yes

In reviewing the Creative Wellbeing Final Report dated 11.30.20, it was noted that evaluation amendments were made due to COVID-19. Will adjustments be

required to be aligned with the expected service delivery model for the 2022-23 school year?

- Any prospective consultant should expect that project deliverables may need to be adjusted during a project with LA County.

Were incentives used during the pilot phase? If so, what were they? Can incentives for participants be included in the budget?

- Yes, gift cards were used as incentives in the previous evaluation. Use of any incentives should be built into the proposers' budgets.

As a C-corporation, are we eligible to apply?

- Yes